

Approval for Payment

Libsys - Support and Update of Library Management Software

M/s. Libsys Ltd., Gurgaon has raised a Performa Invoice for the annual support and update of LSease software (Library Management Software).

We received the pro-forma Invoice on email from representative of Libsys Corporation Ltd.

For one year duration June 2020 – May 2021 annual maintenance services –

- 1) Any number of offline supports.
- 2) Site visit - it will be completely need based.
- 3) If required site visits are not fix in no. as per in AMC.

The bill detail are as follows:

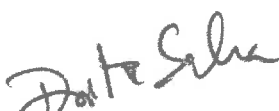
Sl. no.	Particulars	Pro-forma Invoice No./ Date	Amount in Rs.
1.	Annual Maintenance Cost For LS Ease Software including updates	PRO/2020/G0046/ Date - 20.02.2020 ✓	24000.00 ✓
		IGST @18%	4320.00 ✓
	Total Amount		28320.00 ✓

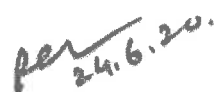
Payment details of Libsys Ltd.


Vendor - : M/s. LIBSYS Ltd.
Bank - : Canara Bank - New Delhi
Bank Account No. - : 0350256005318
NEFT Code- : CNRB0000350
GSTIN No. - : 06AAAC12300N1ZW
Item - : Annual Maintenance Cost for Libsys (Support and Update of LMS)
Total Cost - : **Rs. 28320.00** (Inclusive Taxes)
Payment - : **100% Advance** ✓


It is submitted for the approval of **100%** advance payment to be made in favour **M/s. Libsys Ltd., Haryana** amount **Rs. 28320.00** (Rupees Twenty Eight Thousand Three Hundred and Twenty Only) for the annual maintenance cost (Support and Update of LMS).

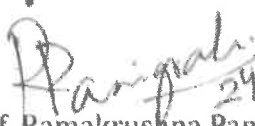
Enclosed: - approved NFA, Pro-forma Invoice, copy of Libsys AMC approval for 2019-20


Diganta Saha
(Initiator)


Mr. Pranab Ghosh
(Member Purchase)


Mr. Chetan Gupta
(Member Purchase)


Prof. Santanu Das
(CAO-acting)


Prof. Ramakrushna Panigrahi
(Chairperson Purchase)

Director

TAX INVOICE

LIBSYS

Name : LIBSYS Ltd.		Invoice No. : GLIB2007014							
Address : 631-633, Udyog Vihar, Phase V, Gurgaon, Haryana - 122016		Date : 10/07/2020							
GSTIN : 06AAACI2300N1ZW		PO Ref. No. : e-mail Dated 10/7/2020 (for the period 1/6/2020 to 31/5/2021)							
PAN No. : AAACI 2300 N									
MSMED : 060181200758									
Details of Receiver (Billed To)		Details of Consignee (Shipped To)							
Name : The Librarian		Name : The Librarian							
Address : International Management Institute IDCO Plot No.1, Gothapatna PO, Dist-Khurda, Bhubaneswar - 751003		Address : International Management Institute IDCO Plot No.1, Gothapatna PO, Dist-Khurda, Bhubaneswar - 751003							
State : Odisha		State : Odisha							
Pin Code : 751003		Pin Code : 751003							
GSTIN :		GSTIN :							
(All Amount in Rupees)									
S. No.	Item Description	HSN/ SAC	Qty/ Unit	Unit Rate	Total	Discount	Taxable Value	IGST	
								Rate	Amount
1	Charges for Operational Support on LIBSYS Software including updates.	998313	1	24000.00	24000.00	0.00	24000.00	18.00%	4320.00
Total							24000.00	4320.00	
Total Amount							28320.00		
Total Amount: Twenty Eight Thousand Three Hundred Twenty Only									
Note : * Payment by Cheque/DD/NEFT/RTGS in favor of LIBSYS Ltd. payable at New Delhi Canara Bank A/c No. 0350256005318 SWIFT Code: CNRBINBBDGP, NEFT Code: CNRB0000350. * For prompt allocation of your payments, please forward payment details/remittance advices to our mailbox accounts@libsys.co.in * Interest @15% P.A. applicable from the date of tax invoice, if payment not received within 15 days.									



(Authorised Signatory)

LIBSYS Ltd.
 CIN U74899DL1904P.C078470

631-633, Udyog Vihar, Phase - V, Gurgaon, Haryana -122 016, India

Tel: +91 124 489 4100 (100 lines) | Fax: +91 124 489 4199 | e-mail: info@libsys.co.in | web: www.libsys.co.in

Note for Approval

Libsys - Support and Update of Library Management Software

M/s. Libsys Ltd., Gurgaon has raised a Pro-forma Invoice for the annual support and update of LSease software (Library Management Software).

Earlier Libsys corporation sales team provide us a Pro-forma Invoice for the duration of April 2020 to March 2021, we negotiate that due to Covid19 Pandemic, Libsys service were not operative for 2 months. Therefore, the annual maintenance should be from June 2020 or July 2020 for one year.

Libsys Corporation now sent us new Pro-forma Invoice with duration June 2020 to May 2021.

We received this pro-forma Invoice through email from representative of Libsys Corporation Ltd.

For duration June 2020- May 2021 (annual maintenance services) –

- 1) Any number of offline supports.
- 2) Site visit - it will be completely need based.
- 3) If required site visits are not fix in no. as per in AMC.


The bill detail are as follows:

Sl. no.	Particulars	Pro-forma Invoice No.	Amount in Rs.
1.	Annual Maintenance Cost For LS Ease Software including updates	PRO/2020/G0046	24000.00
		IGST @18%	4320.00
	Total Amount		28320.00

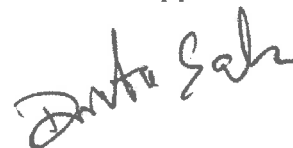
The above Pro-forma Invoice has been checked, Verified and found correct. It is submitted for the approval to release payment of **Rs. 28320.00** (Rupees Twenty Eight Thousand Three Hundred and Twenty only) to **M/s. Libsys Ltd.**

The payment will be 100% Advance for the AMC (Support and Update of LMS)

Enclosed: - Pro-forma Invoice, copy of Libsys AMC approval for 2019-20, approved requisition form


Arvind Negi
(Initiator)


Mr. Santjee K. Sharma
(Member Purchase)


Mr. Diganta Saha
(Member Purchase)


Prof. Pravesh K. Padamwar
(Member Purchase)

Prof. Santanu Das
(Chairperson Purchase)

Director

Ramesh Behl <rbehl@imi.edu>
Friday, June 19, 2020 1:50 PM
Chetan Gupta; Director
Pranab Ghosh
Subject: Re: Request for Approvals

Chetan,

Approval to the following requests have been accorded:

1. Payment of Hired cabs during TEDx and Auditors amounting Rs. 8479/- (the duty slips are signed)
 2. Payment of Vodafone PRI line for the month of May 2020 amounting Rs. 17,700/-
 3. Payment of Vodafone Mobile for the month of March , April & May 2020 amounting Rs. 886/-
 4. Payment of Airtel mobile including current bill of May and last pending payment amounting Rs. 3223/-
 5. Payment of New Bio metric machine amounting. 24, 780/- (installed and staff data is being uploaded).
 6. Purchase approval of AMC for Lib. Management system amounting Rs. 28, 320/- for one year.
 7. Payment of Insurance of Innova amounting Rs.24,099/- (recommended by Prof. Santanu.)
8. Petty expenses of
- a. Mr. Abhinav amounting Rs. 690/- water pipe repair
 - b. Ms. Nazia amounting Rs. 555/- mobile recharge
 - c. Ms. Swarnalata amounting Rs. 399/- mobile recharge
 - d. Prof. Sourabh Sharma amounting Rs. 991/- (Rental of Zoom subscription)

With Warm Regards

Prof. Ramesh Behl

Director & Professor

Bhubaneswar, Odisha-751003

www.imibh.edu.in || Tel: +91-674-7194107 || Fax: +91-674-7194129



From: Chetan Gupta <chetangupta@imibh.edu.in>
Date: Wednesday, 17 June 2020 5:01 pm
To: "director@imibh.edu.in" <director@imibh.edu.in>
Subject: Request for Approvals

Dear Sir,

Admin has sent the following requests for your kind approval:

1. Payment of Hired cabs during TEDx and Auditors amounting Rs. 8479/- (the duty slips are signed)